

**STEERING COMMITTEE MEETING MINUTES
APRIL 25, 2010**

Steering Committee Chairman, Ed L. opened the meeting with the Serenity Prayer. Ed made a motion to have the January 2010 minutes approved, motion made, seconded and passed. Also asked for a motion to have the rent paid, motion made, seconded, passed.

Ed then turned the meeting over to Leo H. Intergroup Chairman.

Leo H. - Intergroup Chairman, Office Manager Liaison:

1st quarter office activity report:

Office Hours:

There were calls during **1327** office hours, **280** meeting booklets & pamphlets were mailed out, **40** 12 step calls referred to AA Members.

Non office Hours:

There were **1,350** calls to the Answering Service, **118** calls were referred to Intergroup Members.

Justin L. - Treasurer, 2010 Banquet & Speaker Bureau Liaison:

1st quarter financial report – Justin went over financial report and asked if there were any questions, no questions were asked.

Banquet report: banquet went well, about 625 people in attendance.

Speaker Bureau report:

Two requests came in to the office for a Speaker for DUI class, both were filled.

Lynn M. - 2010 Assistant Office Manager & Meeting Trouble Shooter:

No reports

Steve L. - Christmas Party Liaison & Gratitude Fund Liaison:

Christmas Party report – Chairman is Jerry M., and Co-chair is Mike P.

Frank S. - Co-Treasurer & Metropolitan Meeting Liaison

2010 Metropolitan report - the Chairman is Joanne D. and the co-chair is TBA. The meeting is going to be sometime in September this year.

Janet S. Co-Chair & PICPC:

Two requests came into the office, one was cancelled due to weather.

Leslie M. – Answering Service & 2011 Banquet Liaison:

Banquet report – Chair for next year is Pat H., co-chair is MaryAnn K. Banquet date for 2011 is April 16.

Bill W- Newsletter, New Group Liaison, Group Communication & Website

Website report – 56 calls were referred to website from the office.

New group & groups close report 1st q –3 new groups opened, 4 closed.

Nancy W. – Prison & General Service Liaison:

Prison report – 4 contacts received their \$100 of books. Two prisoners wrote letters to the office requesting someone write back to them, directed them to the Area 60 Coordinator.

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Leo asked if there were any questions concerning the reports. No questions Floor was turned back over to Steering Committee Chairman Ed, he reminded steering committee reps there was some "Old Business" on the floor from last meeting. Ed asked Leo to take the floor again to discuss this old business.

Leo said that the Intergroup had decided at their meeting on April 15th they did not think that it was up to them to give the convention the \$500 and for the groups to decide at group level whether or not they wanted to contribute money to the state convention. The Steering Committee reps agreed that it would be up to each individual group to make the contribution or not.

Question – Debbie I Am Responsible Group asked what the money was for.

Answer – Rich M. State Convention Committee member answered that is what to help with the cost of the speakers.

Rich also mentioned that Harrisburg Intergroup was giving \$500 again this year.

No more discussion concerning this and it was closed.

NEW BUSINESS:

Leo H. Intergroup Chairman explained that our lease at the office was up and we had looked at many office spaces including one in the current building. The Intergroup decided to move the office to a bigger space on Penn Ave in downtown Pittsburgh. It was the less expensive and more space, also had a freight elevator that went right up to the office, which would be an extra bonus since we are having problems with the inventory being delivered. Question was asked exactly where the new office would be. Answer, 900 5th Avenue, Pittsburgh, right across from Chatham Center.

Questions were asked about the amount of rent for each space we looked at and Leo discussed with them the different price ranges for each office. Question about when the move would take place and Leo answered probably some time in May, which the new property owner was going to give us a month free to offset the moving. Question, are we getting a moving company. MaryLou answered, we looked into that and it was a high expensive so just rent a moving truck and have volunteers to help. They can call the central office for the moving date and time. No more questions were asked. Ron R. made a motion to close the discussion, motion seconded passed.

Meeting closed with the Lord's Prayer.