

Pittsburgh Area Central Office, Inc.
Steering Committee Meeting Minutes
Sunday, July 16, 2017

Darla S. Steering Committee Chair opened the meeting with the Serenity Prayer. She asked for a motion to pay the rent for the space, and for April 2017 minutes to be approved. Motions made, seconded, and passed.

Darla introduced Intergroup Chairman Keith A.

KEITH A. – CHAIRMAN, TREASURER, & BANQUET LIAISON:

Treasurer's report –

A profit of \$567 on the books we sold, we had Loss of \$597 for 2nd quarter on books. Prisons total \$1,099, free literature \$58.39

Keith read the reports for the Intergroup members who were absent:

BRAD C. - CO-CHAIRMAN, MEETING BOOK LIAISON & CHRISTMAS PARTY LIAISON:

No reports

LARRY K.- GENERAL SERVICE LIAISON & ANSWERING SERVICE LIAISON:

No reports

COURTNEY J. –2017 OFFICE MANAGER & NEW GROUP LIAISON:

Office Manager report -
2nd quarter calls:

Office Hours:

There were 711 calls during office hours, 98 meeting booklets & pamphlets were mailed out, 24 12 step calls referred to AA Members.

Non-office Hours:

There were 794 calls to the Answering Service, 82 calls were referred to Intergroup Members.

New Group report – there were 2 new groups that opened and 1 closed in the 2nd quarter.

SHAWN F. –YPAA, PRISON LIAISON & 2018 BANQUET LIAISON:

YPAA – No report.

2018 Banquet –. Shawn is in touch with the Chairman Mike S. who is working things out for a new spot to have banquet.

Prison report – Five inmates sent letters requesting meeting books or correspondence, we sent them all a meeting book and Grapevine.

\$1,099 in books and pamphlets was given to the AA members who are contacts for the prison meetings in the 2nd quarter.

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TIM B. - 2017 NEWSLETTER LIAISON, WEBSITE & SPEAKER BUREAU LIAISON:

Speaker Bureau report – A request for speakers for the IRETA (Institute for Research, Education & Training in the Addictions) came into the office Tim filled both dates.

Keith introduced Hutch and Steve for their reports:

BRIAN (HUTCH) H. –MEETING TROUBLE SHOOTER, CO-TREASURER:

No reports.

STEVE W.- PIPCP & METROPOLITAN LIAISON:

PIPCP – request came in for Health Fair in July that Steve is taking care of.

METROPOLITAN MEETING REPORT – The meeting will be Saturday October 14th at St. Peters Church in Brentwood, where the Brentwood Thursday night group meets. Jim P is chairman. Coffee at 6:00 PM, panel speakers at 7:00 PM and regular speaker at 8:00 PM. Steve explained how the panel would work.

Reports finished, Keith turned the meeting back over to Darla. No more old business. Darla asked for a motion for old business to be closed, motion made, seconded, and closed.

NEW BUSINESS: Intergroup member resigned so Darla opened the floor for nominees for the position on Intergroup, the person would be serving a 2-year 5-month term.

Nominated was Benji N. – he introduced himself and accepted the nomination. No more nominees, motion made and seconded for Benji on Intergroup, was anonymous.

New Business closed with a motion and second. Darla closed the meeting with the Lords Prayer.