

**Pittsburgh Area Central Office, Inc.
Steering Committee July 30, 2023
2nd Q Meeting Minutes**

Steering Committee Chairman Ryan S. opened the meeting with the Serenity Prayer, then introduced Intergroup Chairman Hutch

Hutch – 2023 Intergroup Chairman, Treasurer & Trouble Shooter:

Financial report – Went over expenses and income for the office. Individual contributions have decreased. Also noted difference in operating gain/loss between 2022 & 2023 due to office move.

Troubleshooter report – No report.

Jim P. from Blawnox group asked about what contribution amounts are suggested for different entities including Central Office, Area 60, New York GSO & local district. Was directed to refer to free pamphlet that breaks that down with pie chart.

Hutch read the reports for intergroup members not in attendance:

Shelsi E. – 2023 Newsletter Liaison & Website Liaison:

Newsletter report – July/August newsletter has been posted on website and sent out to members who requested it.

Brian L. – 2023 YPAA & General Service Liaison:

General service report – Area 60 3rd Quarterly meeting will be on August 13.

Bryan H. – 2023 Answering Service Liaison & 2023 Prison Liaison:

Prison report 1st Q 2023 – 4 contacts came into office and received their \$100 allotment in books.

Hutch introduced Intergroup members in attendance for their reports:

Angela C. – Anniversary Liaison & PICPC Liaison:

Anniversary report – The “Anniversary” to celebrate AA in Pittsburgh still on track for August 5th, 2023. Former co-chair Steve S. had to step down and the new co-chair is D.J. from ? group. There are many unsold tickets so they will be sold at the door or on a will call basis. To do this contact central office & they will take your name and collect your money at the door.

Marilyn F. – 2023 Office Manager & Group Liaison:

2023 2nd quarter calls:

Office Hours:

There were **283** calls during office hours, **78** meeting books were mailed out, **9** step calls referred to AA Members.

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Non office Hours:

There were **291** calls to the Answering Service, **26** calls were referred to Intergroup Members.

Group report- There were 2 new groups added and no closed groups.

Jim E. from Berkeley Hills group asked about how often 12 step list is updated. Mary Lou mentioned that individual groups send updates all the time and that the list is reviewed and deceased members & people that have moved away are removed from list. Hutch also brought up that there is a form that can be downloaded from website for the specific purpose of updating 12 step list.

Ed R. – 2023 Gratitude Liaison & Meeting Book Liaison:

Meeting Book report – There are still plenty of meeting lists available for sale at the office. The gratitude month of November is approaching & it is suggested that if contributing, please include \$1 for every year of your sobriety.

Jimmy R. – 2023 Christmas Party Liaison & Speaker Bureau Liaison:

Christmas Party report - Jim E. from the Berkeley Hills group is chairman for 2023. Clint C. from Baldwin/Whitehall group is the co-chair.

Jim E. from Berkeley Hills group stood up and mentioned the considerable expense of the Christmas party and that donations from groups are greatly appreciated. They can be sent to the Central Office.

Corey K. – 2023 Intergroup Co-Chairman & Co-Treasurer:

No report.

Reports finished; Hutch turned the meeting back over to the S.C. Chairman Ryan.

Ryan asked for any other old business, there was none. Asked for a 1st and 2nd motion to close old business. Closed.

New Business:

Ryan encouraged all attendees to speak up and ask questions at the meeting rather than waiting to consult Mary Lou or Mike after the meeting. Mentioned that the steering committee meeting is held on behalf of all groups in the area and that is the forum where their input is to be heard.

Ryan closed new business. Motion made to close the meeting, seconded, and closed with the Lord's prayer.