

**Steering Committee Meeting Minutes
Sunday, April 28, 2019**

Anthony A. Steering Committee Chairman opened the meeting with the Serenity prayer. Ask for a motion for the January 2019 minutes. Motion made, seconded and passed.

Anthony introduced Tim B. Intergroup Chairman.

Tim B. - 2019 CHAIRMAN, OFFICE MANAGER & 2019 BANQUET LIAISON:

**Office Manager report -
2019 1st quarter calls:**

Office Hours:

There were **758** calls during office hours, **17** meeting booklets & pamphlets were mailed out, **28** 12 step calls referred to AA Members.

Non office Hours:

There were **678** calls to the Answering Service, **99** calls were referred to Intergroup Members.

Meeting Trouble report - Tim reported there was a call to the office regarding a group that an AA member felt was violating Traditions, Tim attended the meeting and talk to group, the group resolved the issue.

2019 Banquet Liaison – Banquet was small in attendance. Money was put in Banquet fund from office account.

Tim introduced the Intergroup members for their reports.

Ian C. – Co-Treasurer, Gratitude Liaison & EACYPAA Liaison (Eastern Area Conference of Young People in AA):

Ian read treasurer report in Brian's absence.

Treasurer's report – Ian went over the 1st quarter 2019 financial report and stated that We had a profit of \$866.41 on literature sales. The free books to prisons and literature sent out, a loss of \$820 Difference is a gain of \$46.39.

EACYPAA report –Eacypaa will be held in Pittsburgh in March 2020.

Eddie P. –2019 Prison Liaison & 2019 Christmas Party Liaison:

Prison report -Eight prisons received their allotment for 1st quarter.

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Alan S. – 2019 General Service Liaison, 2019 PICPC 2020 Banquet Liaison,:

Banquet report for 2020 – Deanna L. Parkway West group is Chair for 2020 and she is looking for new venue at different locations, mainly halls not hotels, that would fit 300 to 500 people.

Nancy P. – 2019 Meeting Booklet & Website Liaison:

Meeting Booklet report – Nancy reported the meeting booklets are still in stock and next ones likely to be printed June or July.

Jeremy Y. – 2019 Newsletter Liaison, Speaker Bureau Liaison:

Speaker Bureau report – There were three requests that came into the office for speakers, Jeremy filled all three.

Reports finished. Tim turned the meeting back over to Anthony.

Anthony asked if any other old business. None. Motion made to close old business, made, seconded, passed.

New Business: no new business, however, Area 60 Delegate, Margie S. was in attendance and did get up and introduced herself and gave update on Area 60 and her duties.

The meeting was adjourned and closed with the Lord's Prayer.