

Pittsburgh Area Central Office, Inc.
Steering Committee April 19, 2026
1st Q Meeting Minutes

Steering Committee Chairman Scott C. opened the meeting with the Serenity Prayer, asked for motion to accept the minutes from the 4th Quarter 2025 Steering Committee meeting, motion made seconded and passed. Introduced Intergroup Chairman Kenny D.

Kenny introduced Eli for summary of reasons for unpaid taxes as well as penalties that were imposed due to tax discrepancies in the years 2018, 2019 & 2020.

Eli began by saying that the IRS has recently required all businesses to pay income taxes on-line once a month. The Central Office had in those years paid them quarterly by check. There were also various quarters where amount owed was underpaid due to financial strain of the Central Office. MaryLou & Mike made arrangements with an IRS representative to pay off past due amounts which included interest & penalties. Because we contacted the IRS in good faith, the representative agreed to have some of the penalties removed from our debt. Most of the interest remains however. The total amount of debt including interest was calculated at approximately \$17,000. A payment arrangement was set up and the IRS agreed to take a payment of \$593 once a month. It was a concern of the intergroup that they were never informed of this and that going forward the intergroup as well as the steering committee should be notified of any pending financial burden.

Prema from the Southside Monday Niters group raised multiple concerns about taxes that were not filed correctly, the information he was citing was unknown to the Central Office & the intergroup

John B. from the 79 South group and asked if the Central Office had taken care of the unpaid tax matter and Mike S. agreed that it had been done.

Bobby L. from the Night Owls group asked if the Central Office keeps a record of all incoming and outgoing transactions, Mike S. responded that Central Office uses Quicken software for tracking all such transactions and generating a quarterly financial report, he also went on to ask about how many signatures are on each outgoing check, Mike S. responded that the bank only requires one signature.

Kenny stood up to confirm that all of the information regarding the past unpaid/penalized tax debt was all new to all intergroup members as of late 2025, and unknown as well to the Central Office as of the beginning of 2025. The intergroup as well as the Central Office is going to in the future notify both intergroup & steering committees regarding any pending financial burden that may arise. The intergroup is also going to make an effort to increase the attendance of steering committee reps from more of the 500 groups in the Pittsburgh area. Kenny went on to say that the Central Office & the intergroup are going to strive to be more transparent. We as a body are going to look into having a financial audit and coming back with the cost of doing so.

Kenny did his own report and introduced intergroup members in attendance for their reports:

Kenny D. – 2026 Intergroup Chairman & Newsletter/Website Liaison -

Newsletter report - The latest newsletter has been sent & posted on website.

Kenny also went on to say officially that Mike S. will be taking over MaryLou's position as administrator and in the meantime the office may seek a temporary fill in employee or volunteer. Kenny went on with the report of the intergroup member Eric who recently resigned his position & the reports for intergroup members not in attendance.

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OFFICE MANAGER

2026 1st quarter calls:

Office Hours:

There were 189 calls during office hours, 8 calls were referred to AA Members.

Non office Hours:

There were 146 calls to the Answering Service, 27 calls were referred to Intergroup Members

Ryan S. –Treasurer

Financial report – report enclosed. There was more inventory purchased this year as compared to last year. The extra payroll taxes were paid for the 1st quarter. An IRS Offer-In-Compromise was submitted to IRS to reduce interest on past payroll taxes. There was an application fee of \$40. Monthly payments of \$593 were made in Jan., Feb & March.

Tom S. – 2026 Meeting Troubleshooter & YPAA Liaison – no reports

Kenny then introduced Intergroup members in attendance for their reports:

Eli J. – 2026 Answering Service Liaison & Meeting Booklet Liaison:

Meeting book report – There are 650 2025/2026 meeting lists left for sale at the office.

Answering Service report – no report

Brandon B. – 2026 Intergroup Co-Chairman & Christmas Party Liaison

The chair of the Christmas Party will be Owen C. from the Edgewood Discussion group & the co-chair will be Ward C. from the Northside Sunday Niters group.

Mike J. – 2026 PICPC/Speaker Bureau Liaison – no requests came in

Kelly M. – 2026 Anniversary Liaison & Gratitude Liaison:

Gratitude report – There were \$3845.85 in gratitude contributions

2026 Anniversary report – Amanda from the 79 South group is the chair, the co-chair will be Jackie L. from the Southside Monday Niters group. Anniversary is scheduled for August 15. It will be at the SNPJ Hall in Imperial, PA. Last year 180 people attended the anniversary and the event paid for itself. Due to some inflation, tickets have been raised to \$30. Kelly also mentioned that the tickets have already been received and will go sale immediately.

Ashley C. – 2026 Prison Liaison & New Group Liaison:

Prison report – There were 9 contacts who came into office to receive their \$100 allotment in books.

New Group report - 8 new meetings opened and 2 meetings closed.

No more old business, motion was made and seconded and passed to close old business.

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New Business: Election for 1 new Intergroup member. Term is a partial 2 years due to resignation of intergroup member during 2nd year of term. Elected person will start immediately.

Alexander A. from the Highland Park group volunteered and accepted the position.

John B. from the 79 South group made a motion to change the wording of Article 15 of the Steering Committee by-laws which pretains to who on the intergroup is authorized to be a check signer. For reference the by-laws state in Article 16 that any amendment must be brought up and agreed upon at current meeting. Then the steering committee reps should take the matter back to their respective home groups to get a consensus from members of their group. Then it will be voted on at the next steering committee meeting where 2/3 majority is required to pass the measure.

John went on to state how the wording should be changed, the wording would be changed to say that 2 signers are authorized to sign checks and both should be required to sign each check used by the Central Office. Only one co-sign signature per check was required previously. The motion was made, seconded and passed.

Scott asked for motion to close new business.

Motion made, seconded & carried to close new business and the meeting. Meeting was closed with the Lord's prayer.