

**Pittsburgh Area Central Office, Inc.
Steering Committee January 29, 2023
4th Q Meeting Minutes 2022**

Steering Committee Chairman Ryan S. opened the meeting with the Serenity Prayer, then introduced Intergroup Chairman Hutch

Hutch – 2023 Intergroup Chairman, 2023 Treasurer Liaison & 2023 Trouble Shooter –

Hutch read the reports for unfilled position of Intergroup:

2023 Office Manager

2022 4th quarter calls:

Office Hours:

There were **420** calls during office hours, **25** meeting books, were mailed out, **17** 12 step calls referred to AA Members.

Non office Hours:

There were calls **200** calls to the Answering Service, **68** calls were referred to Intergroup Members.

Hutch read treasurer report:

2023 Treasurer Liaison

Financial report – Went over expenses and income for the office.

Hutch introduced Intergroup members in attendance for their reports:

Bryan H. – 2023 Answering Service Liaison & 2023 Prison Liaison:

Prison report 4th Q 2022 – 2 contacts came into office and received their \$100 allotment in books.

Ed R. – 2022 Christmas Party Liaison, 2023 Gratitude Liaison & 2023 Meeting Book Liaison:

Christmas party report – Attendance was down due to bad weather. There were approximately 250 people in attendance on Christmas Eve & 150 on Christmas Day. There was \$1,300 in collections received.

These were all the reports for 2022, Hutch asked if any other old business, there was none. A motion was made and seconded and passed to close old business.

New business was opened, and Hutch read the reports for the Intergroup members who were absent:

Angela C. – 2023 Anniversary Liaison & 2023 Group Liaison:

Anniversary report – Still looking for location for 2023 anniversary. The original chairperson nominated in 2019 Christian D. is still available to chair.

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Hutch continued to introduce Intergroup members in attendance for their reports:

Jimmy R. – 2023 Christmas Party Liaison & 2023 Speaker Bureau

Mentioned that Jim E. from the Berkeley Hills group is the chairperson for 2023 Christmas Party. Jim E. stood up & introduced himself.

Brian L. – 2023 YPAA & 2023 General Service Liaison –

General service report – Area 60 Pre-Conference assembly will be on March 19. Announcement will go in the next newsletter.

Shelsi E. – 2023 Newsletter Liaison & 2023 Website Liaison

No report.

Reports finished and Hutch turned meeting back over to S.C. chairman Ryan S.

Ryan stated that one member was needed for Intergroup, their term would start today. He opened the floor for nominations and one person was nominated – Marilyn F. from the Troy Hill Coffee Break Group, she accepted. No other nominations. Ryan asked if any other new business, none, he asked for a motion to close new business, asked for a motion to close the meeting, seconded, and closed with the Lord's prayer.