

**Pittsburgh Area Central Office, Inc.
Steering Committee January 19, 2025
4th Q Meeting Minutes**

Steering Committee Chairman Adam S. opened the meeting with the Serenity Prayer, asked for motion to accept the minutes from the 3rd Quarter Steering Committee, motion made seconded and passed. Introduced Intergroup Chairman Angela C.

Angela read her report:

Angela C. – 2025 Intergroup Chairperson & Anniversary Liaison:

Anniversary report – Date has yet to be determined, will be in August. Chair is Joe C. from Baldwin/Whitehall Group. A speaker has not been found.

Angela read the reports for Intergroup members not in attendance:

Eli J. – 2025 YPAA Liaison & Meeting Troubleshooter:

YPAA report – There is a new bid committee for a PENNSCYPAA conference in Pittsburgh. Planning meetings are on the last Sunday of every month at 11:00 AM at the Onala Club.

Brian L. – 2025 Meeting Book Liaison:

Meeting book report – There are 250 of the 2024 meeting booklets remaining, the 2025 will be printed at a cost of \$1,796 for 3,000 books. The new meeting lists will be submitted to the printer at the end of January.

Angela then introduced Intergroup members in attendance for their reports:

Ryan S. 2025 Co-Treasurer & Office Manager

OFFICE MANAGER

2024 4th quarter calls:

Office Hours:

There were 369 calls during office hours, 62 meeting booklets & pamphlets were mailed out, 10 calls were referred to AA Members.

Non office Hours:

There were 360 calls to the Answering Service, 52 calls were referred to Intergroup Members

Corey – 2025 Treasurer

Treasurer report –Cory went over the financial report. Looks good after end of 4th quarter 2024.

Kenny D. – 2025 Intergroup Co-Chair, Newsletter & New Group Liaison:

Newsletter report - The latest newsletter has been sent & posted on website.

New Group report 4th quarter - There were 0 new meetings, and 2 meetings closed.

Brandon B. – 2025 Christmas Party Liaison & Answering Service Liaison:

Christmas Party report – The party was well attended. The bank balance for the Christmas party is currently \$6,674.66. Operating costs for this year's party were \$7,465.00.

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Answering Service report – The office Answering service company was changed in November to SAS Answering Service. The cost is set at a monthly price and call reporting statistics are now available in more detail.

Eric C. – 2025 Prison Liaison & General Service Liaison :

Prison report – There were 7 contacts who came into office to receive their \$100 allotment in books. One allotment was mailed.

The Allegheny County Jail is looking for a woman who would be willing to be the “coordinator” for the meetings at the jail. Who would be responsible to set the schedule for the A.A. women volunteers to take meetings into the jail. The day & time is Fridays at 1:00 PM. Contact the central office if interested.

Mike J. – 2025 Gratitude Liaison, PICPC & Speaker Bureau Liaison :

Gratitude report – Gratitude amount received in 4th quarter was \$20,660. Gratitude contributions are continuing to come in for 2025.

PICPC & Speaker Bureau – no report

No more old business, motion was made and seconded and passed to close old business.

New Business: intergroup member Eric C. from the Duquesne Heights group, brought up some members of his homegroup had attended the Christmas party and were disappointed about there not being an Al-Anon speaker.

There was discussion regarding that & stated the Intergroup guidelines for the Christmas Party Chairman do not state that there must be an Al-Anon meeting at the Christmas party, they are invited to be included.

A motion was made for all steering committee reps at the meeting to bring the matter back to their groups for a vote. Kelly M. from the Parkway West group brought up that motion should be rescinded, and it was decided that it should be up to the chairperson of the party whether to include an Al-Anon speaker at the party as stated in the guidelines, motion passed.

Tom S. from the Baldwin/Whitehall group said he is the chair of the upcoming 2025 Christmas party, and he will try his best to include an Al-Anon speaker at this year’s party.

Discussion of Christmas party ended, Adam asked if any New Business, no new business.

Adam asked for motion to close New Business, motion made, seconded & carried to close new business. Adam asked for motion to close the meeting, motion made, seconded, passed. The meeting was closed with the Lord’s prayer.