

**Steering Committee Meeting Minutes  
Sunday, July 28, 2019**

Anthony A. Steering Committee Chairman opened the meeting with the Serenity prayer. Ask for a motion for the January 2019 minutes. Motion made, seconded and passed.

Anthony introduced Tim B. Intergroup Chairman.

**Tim B. - 2019 CHAIRMAN, OFFICE MANAGER & 2019 BANQUET LIAISON:**

**Office Manager report -  
2019 2<sup>nd</sup> quarter calls:**

**Office Hours:**

There were **641** calls during office hours, **22** meeting booklets & pamphlets were mailed out, **29** 12 step calls referred to AA Members.

**Non office Hours:**

There were **356** calls to the Answering Service, **95** calls were referred to Intergroup Members.

**Meeting Trouble report** - no report.

Tim introduced the Intergroup members for their reports.

**Ian C. – Co-Treasurer, Gratitude Liaison & EACYPAA Liaison (Eastern Area Conference of Young People in AA):**

**EACYPAA report** –Eacypaa will be held in Pittsburgh in March 2020. Ian stated that their will be fundraisers and events before the conference he will have updates at next meeting.

**Brian H, Treasurer and Prison Liaison:**

**Treasurer report** - We had a profit of \$99.01 on literature sales. The free books to prisons and literature sent out, was a loss of \$1,111 Difference is a loss of \$312

**Eddie P. –2019 Prison Liaison & 2019 Christmas Party Liaison:**

**Prison report** -Nine prisons received their allotment for 2nd quarter.

**Shawn F. – Metropolitan Meeting Liaison, New Group Liaison:**

**2019 Metropolitan Meeting report** – Chairman is Jeff S. from Butler; Mark S. Lawrenceville Group is co-chair.

**New Group report** –No new groups opened for 2<sup>nd</sup> quarter, one group closed.

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**Alan S. – 2019 General Service Liaison, 2019 PICPC 2020 Banquet Liaison,:**

**PICPC report** – a request came into the office for a health fair in Canonsburg, Alan went with a few other members. Went well, gave away some pamphlets.

**Banquet report for 2020** – Deanna L. from Parkway West group is Chair, and Christian D. from the Three-Fold group is co-chair. Still looking for a hall that will be able to have good parking, and less expensive than a hotel.

**Nancy P. – 2019 Meeting Booklet & Website Liaison:**

**Meeting Booklet report** – The 2<sup>nd</sup> edition books are at printer now, usually takes 2 weeks to get back, we ordered 5,000 this time instead of 8,000 so that at the end of year they should be gone and next year can be just the 2020 book.

**Jeremy Y. – 2019 Newsletter Liaison, Speaker Bureau Liaison:**

**Newsletter report** – proofread the Newsletter.

**Speaker Bureau report** – no requests.

**Eddie R. – Gratitude Liaison, Co-office Manager:**

No reports

Reports finished. Tim asked if any questions, discussion came up regarding the banquet and will the tickets be cheaper? Alan answered yes since the venue will be changed.

Anthony asked if any other old business. None. Motion made to close old business, made, seconded, passed.

New Business: none

The meeting was adjourned and closed with the Lord's Prayer.