

**Pittsburgh Area Central Office, Inc.  
Steering Committee July 17, 2022  
2<sup>nd</sup> Q Meeting Minutes 2022**

Steering Committee Chairman Kirk Z. opened the meeting with the Serenity Prayer, then introduced Intergroup Chairman Ian C.

**Ian C. – Intergroup Chairman & 2022 Anniversary Liaison –**

Reported that the office was moving August 1<sup>st</sup> to 1100 Washington Ave, Suite 206 Carnegie Pa. The rent will be \$300 lower and free parking. The Fifth Avenue office will not have parking on street due to Pittsburgh city changes.

Ian read the reports for the Intergroup members who were absent:

**Shelsi E. – Newsletter, Co-Treasurer**

Newsletter report – mailing out to groups who have requested, and it is on the website.

**Audrieanna L. – 2022 Office Manager, Website Liaison & Meeting Book Liaison**

Ian read Audrieanna's report:

**Office Manager report -  
2022 2nd quarter calls:**

**Office Hours:**

There were **365** calls during office hours, **5** meeting booklets with updated printouts from website were mailed out, **17** 12 step calls referred to AA Members.

**Non office Hours:**

There were **389** calls to the Answering Service, **102** calls were referred to Intergroup Members.

Ian introduced Intergroup members in attendance for their reports:

**Brian H. - Treasurer Liaison**

Financial report – Went over expenses and income for the office and asked if any questions, no questions were asked.

**Hutch H. – EACYPAA & General Service Liaison –**

PENNSCYPAA report- Hutch mentioned that the most recent conference happened this weekend in Williamsport. Attendance was good.

General service report – next meeting is August 14.

**Ed R. – 2021 Christmas Party & Meeting Trouble Shooter:**

No report.

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**Bryan H.– 2022 New Group Liaison & Speaker Bureau Liaison -**

Group report –There were 2 meetings opened and 0 meeting closed.

Reports finished and Ian turned meeting back over to S.C. chairman Kirk who asked if there was any old business.

Old business: motion was made to close old business, seconded, passed, closed.

Kirk then asked if any new business:

New business:

Kelly R. from the Duquesne Heights group asked if Steering Committee Zoom meeting option should be made available to Steering Committee reps to prevent excessive travel

MaryLou explained that voting on a motion or elections would become difficult in that case

Hutch mentioned that is up to the Steering Committee reps to have say in the format of the meeting and that having a Zoom option could be brought up for a vote

Motion was made to have a vote on having a Zoom option

Jim E. from the Berkeley Hills group asked if having a Zoom meeting would add extra expense for the office, MaryLou responded by saying it would not create extra expense since the office already pays for a Zoom meeting account

Lucine F. from the Castle Shannon group brought up that the motion should be tabled until the 3<sup>rd</sup> quarterly meeting in October, motion was passed

Kirk asked if any other new business, a motion was made and seconded, passed to close new business. Kirk asked for a motion to have meeting adjourned, motion made, seconded, passed, meeting was closed.